

PRIVACY AND COOKIES POLICY



WWW.DREAMVIPEVENT.COM

1. GENERAL INFORMATION

Personal data are processed in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation - hereinafter referred to as "RODO"), the Act of 10 May 2018 on the protection of personal data (Journal of Laws 2018, item 1000) and the Act of 18 July 2002 on the provision of electronic services (Journal of Laws 2017, item 1219 as amended).

The administrator of the personal data is CONSULTING COMMUNITY Sp. z o.o. with its registered office in Wrocław (50-203), ul. Romana Dmowskiego 3/9, Poland, KRS: 0000870046, NIP 8982261797, REGON 387547365, share capital: PLN 5,000, e-mail: biuro@dreamvipevent.com.

2. FOR WHAT PURPOSES DO WE PROCESS PERSONAL DATA AND WHAT IS THE LEGAL BASIS OF THE PROCESSING?

ADO processes only the personal data provided by the Customer in connection with the use of the Website. The processing of data takes place in the scope of:

- a. fulfilling the legal obligations incumbent on ADO in connection with the conduct of its business activities (data scope: any data obtained from the Customer) - Article 6(1)(c) of the RODO,
- b. debt recovery (data scope: name, surname, address, delivery address, e-mail, other data necessary to prove the existence of a claim or to defend rights) - Article 6(1)(f) of the DPA,
- c. handling complaints and claims (Article 6(1)(b) of the DPA)
- d. performance of a contract or taking action at the request of the data subject prior to entering into a contract (Art. 6(1)(b) RODO),
- e. to conduct its own marketing and promotional activities (data scope: name, surname, address, e-mail, telephone number) Art. 6(1)(f) RODO,

- f. to conduct marketing and promotional activities on the basis of a separately granted consent - Article 6(1)(a) of the DPA,
- g. to answer questions (Article 6(1)(f) of the DPA)
- h. sending commercial information by electronic means pursuant to Article 10(2) of the Act on Providing Services by Electronic Means of 18 July 2002. (Journal of Laws 2002, No. 144, item 1204 as amended),
- i. use of telecommunications terminal equipment and automatic calling systems for direct marketing purposes in accordance with art.172 of the Act of 16 July 2004 on Telecommunications Law (Journal of Laws 2004, No. 171, item 1800).

3. HOW DO WE OBTAIN PERSONAL DATA?

We obtain personal data directly from the Customers when they fill in the contact form. In this case the Customers provide their e-mail address, name and surname, and consent to the processing of their personal data for the purpose of preparing and sending an offer.

4. WHAT DATA DO WE PROCESS AND FOR HOW LONG?

If:

1. **you browse the Website:** IP address (for statistical purposes), cookies. We store the data until the cookies expire;
2. **you contact us via the contact form:** the data you give us and your IP address. We store the data for a period of 36 months or longer if this is necessary for the establishment, investigation or protection of claims;
3. **you make a complaint:** the data you provide. We store the data for the time required by law for the purpose of establishing, pursuing or defending legal claims. A complaint is processed within 14 days;
4. **we keep records or archive them for the purpose of establishing, asserting or defending legal claims:** data necessary for the process. Deletion takes place after the service of the process is completed.

If we write that we store data for a period of time required by law for the establishment, assertion or defence of legal claims, we understand this to mean the period of time indicated by law as the required period.

5. WHAT NOTIFICATIONS DO WE SEND AND SYSTEM MESSAGES?

The Service Provider may send system messages to the Client's e-mail address. These messages are sent when necessary and concern messages related to the Website.

6. WITH WHOM DO WE SHARE PERSONAL DATA?

The recipients of the data may only be authorised employees of the Service Provider or associates providing services related to customer service, IT support, online payment support or accounting or legal support.

7. YOUR RIGHTS IN RELATION TO PERSONAL DATA PROTECTION

Each data subject has the right to access, rectify, update, transfer data, delete or restrict processing, the right to object, the right to withdraw the consent given at any time (whereby withdrawal of consent shall not affect the legality of processing carried out on the basis of consent before its withdrawal), the right to lodge a complaint to the supervisory authority, i.e. the President of the Office for Personal Data Protection. In order to exercise your rights, you should send an appropriate request by email to the following email address: biuro@dreamvipevent.com. We will consider your request immediately, however, no later than within 1 month from the moment we receive your request. If, however, it is not possible to process the request within the indicated period, e.g. due to the complexity of the request or the number of requests, we reserve the right to extend the period for processing the request, but no longer than 2 months. We will inform you of any need to extend the deadline for processing your request via email.

8. COOKIES

Cookies are transferred to web browsers and then stored in the memory of devices and read by the server each time they connect to the Website. Cookies do not contain any information which would enable third parties to learn your personal data or to contact you by e-mail or telephone, for example. We also point out that storing cookies does not allow us or third parties to access your private device.

a) What type of cookies do we process?

Technical cookies

They enable the correct use of the transmission of a message and remember your settings when you select this option on the Website and/or allow us to create simple statistics on the use of the Website. We use the cookie responsible for the login session and the selected language, including your e-mail address and your name in case of collecting error information.

Google Analytics

Google Analytics is a Google analytics tool that helps website and application owners understand how customers use their websites and applications. The tool may use a set of cookies to collect information and generate reports with statistics about the Website Customer. The data collected does not identify individual Customers. The main type of cookie used by Google Analytics is "_ga".

In addition to reporting site usage statistics, the data collected by Google Analytics may also facilitate, along with some of the cookies described above, the display of more relevant ads on Google services (e.g. Google search) and across the web. Find out more about [cookies from Google Analytics and privacy protection](#).

b) For what purposes are cookies used by the Data Controller?

1. Configuration of the Service,
2. Recognition of the Service Client's device and its location and appropriate display of the website adapted to its individual needs,
3. Memorising the history of pages visited on the Website in order to recommend content,
4. To identify the Customer,
5. To authenticate the Client on the Website and ensure that the Client's session on the Website is maintained,
6. Correct configuration of selected functions of the Website, enabling in particular verification of authenticity of a browser session - ensuring safety and reliability,
7. Optimisation and increase of efficiency of the services provided;
8. Analyses and audience research.

c) How can I disable cookies?

Through your browser settings you decide on the processing of cookies. If you do not want cookies to be processed, you can deactivate them (to do so, select the relevant privacy options in your browser). You can delete cookies at any time from your browser. Disabling cookies in your browser may affect the way the content of the Website is displayed.

9. HOW CAN YOU CONTACT US?

Please direct any queries about how we process your data to the following email address: biuro@dreamvipevent.com.